

Application questions, Linnaeus-Palme partnership 2019

Application questions

A. THE PROJECT'S AIMS AND OBJECTIVES

1. Describe the project's aims and objectives in the short- and long-term. Also, describe how the project will contribute to a strengthened partnership and mutual learning between Institutions for Higher Education (HEI) in Sweden and in middle and low-income countries, as well as increasing quality in higher education through international exchanges and cooperation. The short-term objectives should be achievable within the project period
2. Describe the project's relevance for the implementation of Agenda 2030. Motivate which of the 17 goals is/are most relevant.

B. PROJECT PLAN

3. Present a project plan and describe how the planned activities will contribute to fulfilling the project's objectives.

C. CAPACITY AND PREPARATION

4. Describe your department's capacity for conducting international exchange projects that include teacher and student exchanges.
5. For those who apply for an exchange project for the first time within LinnaeusPalme and for those who have been granted funding for planning trips: What preparations have you made prior to this project application that may contribute to your project implementation in the future? State whether you have conducted planning trips or other activities.
5. For those who have an ongoing partnership and apply again for a new exchange project: Describe how the project's implementation has worked so far. Present the conclusions you have come to and the opportunities for improvement you can see.
- 6a. How will you prepare participating teachers/students at each higher education institution (HEI)? What format will the teacher/student exchange have?
- 6b. How do you ensure that granted teacher/student exchanges take place?

7a. How do you work to increase the diversity of participants in the project, with, for example, another ethnic or social background or people with functional variations?

7b. It is required in a Linnaeus-Palme exchange that students are able to transfer credits for exchange courses as part of their program. How do you ensure this? If the project does not include students, how do you ensure that the courses given by the Linnaeus and Palme teachers are relevant to each HEI?

D. COOPERATION AND RECIPROCITY

8. What are each department's strengths and what needs for development can this exchange fulfil at each department?

9. Describe how participating departments will cooperate and describe the allocation of responsibility.

10a. Will any of the funding be transferred to the Palme department/HEI?
YES/NO

10b. If you answered yes to 10a – State the maximum amount that you will transfer. Describe the routines for the transfer and how you ensure that the Palme department/HEI will comply with the terms and conditions of the Swedish Council for Higher Education (UHR).

E. RISK MANAGEMENT

11. Identify the risks that may hinder the project's fulfilment of its objectives during the project's implementation. Present a risk analysis and include preventive measures. Including the risk of corruption in the risk analysis is obligatory.

F. EVALUATION

12. Describe how the project will be evaluated. How will you analyse and follow-up the results of the evaluation?

13. If you are applying for evaluation trips: justify your need for evaluation trips and describe how they will contribute to strengthening the exchange project. Also, provide a brief description of the format for each evaluation trip and the function of each participant.

G. ETHICAL REVIEW

14. Are you planning to conduct a project that requires an ethical review? An ethical review is obligatory for projects in which the partnership includes human trials/studies and/or animal testing. Certification of the ethical review must be sent to UHR.